



Bridal Beauty Contract & Agreement | Terms & Conditions

www.nicolewebster.ca | info@nicolewebster.ca

Congratulations on your big day! We are so honoured that you have chosen to use NW Collective for all of your bridal beauty needs. Your beauty matters, and we take great pride in helping you and your bridal party to look your very best for such a beautiful occasion. This bridal beauty contract & agreement is very detailed and straightforward to protect both client and service provider. Allowing clear communication and smooth, organized operation of services throughout our time together. Should there be any need for adjustments to this contract as it pertains to services, location, or authorized person(s) once signed; it should be requested in writing via email or postal mail. A revisions form will be provided and required to finalize any changes.

Bookings:

Your appointment date(s) and service(s) will be secured when the signed bridal contract and non-refundable deposit is received. Deposit amount is 40% of the total quote or package price. Availability changes instantaneously, early booking is highly recommended. No dates will be guaranteed without a signed contract and non-refundable deposit. If you hand in your deposit before your contract or vice versa; your date will be held for one week. Should you not hand in both requirements within a week, your date will be lost, deposit will not be refunded and your contract will become void; if your date is still available you may rebook. Once we have both your signed bridal contract and deposit, your date will be fully secured. Remaining balance is due the day of the wedding before services begin or earlier at your convenience. Prices are subject to change as styling needs change, services are added, other fees are required or travel distance change. Prices do not include gratuity. We accept cash, EMT (email money transfer), cheque and Master/Visa credit cards; cheques need to be cleared before the wedding date. The Bride/ person signing the contract will be responsible for the total fee of the purchased package or quote (herself and her party) and may permit only one other to authorize/submit any changes and arrangements for the wedding party. Changes made by anyone other than the individual signing or listed on this contract is not permitted and considered invalid.

Cancellations:

All deposit monies paid by client will be refunded if contract is canceled within three (3) days of contract signing and date. After the three-day grace period, if the client should cancel the booked event, the deposit will not be refunded or transferred. If the contract is canceled 60 days (eight weeks) prior to the wedding date booked or closer, 50% of the remaining balance will be charged on top of lost deposit and is due 7 days prior to the wedding date.

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If cancellation fee is not received before the wedding date, then 100% of the balance is due. You will have 14 days from the time this contract was dated to cancel any individual services for the bride and or bridal party. Service(s) cancellations should be requested in written form (email or by postal mail), and a revision form will need to be completed. Text messages or social media DMs will not be accepted for cancellations or added services. After 14 days, investment is locked in. You may still wish to omit service(s) after the 14 days however the balance will remain the same and payment for omitted service(s) will still be required. If you booked your wedding 30-60 days prior to your wedding date, services are locked in immediately and full balance is due whether services are used or not. If the Artist cancels at any time or is unable to perform her duties for any reason, 100% of the deposit paid will be refunded within two weeks and efforts will be made to assist you in making other arrangements. Client agrees that the refund of 100% of the deposit is the only liability to the artist(s) of NW Collective.

Relationship of parties:

This contract is an independent contractor relationship between artist and client. The conduct and control of the work will lie solely with NW Collective..

Payments:

You will be sent an invoice via email for payments due. The final balance is due on the day of the event as one payment. If the bridal party is paying for their own individual services, please arrange to collect everyone's payment beforehand and have it ready as one payment. If the bride finds it more convenient to pay the remaining balance in full a couple days or weeks before the wedding date, that may be arranged. The person(s) responsible for the entire balance of payment is the person(s) who has signed the booking contract. Acceptable forms of payment are: Cash, Credit, cheque payable to Nicole Webster two weeks in advance to be cleared, or EMT (email money transfer); which should be sent and accepted before services begin. A 10% Gratuity is welcomed and much appreciated.

Returned Cheque:

If any cheque is returned by the bank for non-sufficient funds (NSF) a \$40 fee will be charged and a 5% interest per everyday delaying payment of final balance. Any booking made under such circumstances, (NSF), is subject to cancellation and any deposits paid will be forfeited.

Delays:

Tardiness results in scheduling and service conflict for you and other clients following your appointment(s). If a wedding party is late for the scheduled service appointment time(s) and notifies us of a new arrival time, the Artist may or may not be able to accommodate the new arrival time. If a client is late without notification a late fee of \$20 per every 30 minutes will be charged. If the scoop of the original contract cannot be fulfilled due to tardiness, services may be reduced, however, clients are liable for the original balance amount due.

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Services And Additional Fees:

Makeup Application: Traditional application with quality, professional grade makeup and skin care is used to create your desired look. Airbrushing services not provided. Faux lashes are included but optional.

Hairstyling: Professional tools and products are used to create desired hair style. Styling can be done on extensions, wigs and clip-ins. Clip-ins and hair accessories/veil installation included in service. Blow drying service is not provided, all styles are done on dried hair. Should your hair be wet and you need to blow dry your hair at the time your service is supposed to start, you will be considered late and charged a late fee.

Facials: non abrasive, relaxing and soothing mini radiance facial available before bridal makeup application. Skin care consultation and custom bridal skin care regimen available to get your skin ready for your big day!

Trial & Consultation: A makeup, hair and or facial trial is highly recommended to avoid any unwanted surprises on your big day. One look per service during trial, slight adjustments can be made to the look for variation. Should you desire to try a completely different look/style you will be required to book another trial appointment.

Additional Services & Fees:

Additional services may be added to the contract at any moment, if time permits. Overtime services and special service requests such as tattoo covering and body acne/scar covering, will be charged accordingly. If you sign the contract for on-location services for the bride only and later decide to add a bridal party; your contracted fee will increase, and a revision form will need to be signed. Touch up service is provided on wedding day for bride and bridal party between services, if spare time is available throughout scheduled time booked. Touch up kits are also available for purchase.

Should call time start earlier than 7am, there will be a \$100 cost per every hour prior to 7am.

Should you require additional artist(s) on hand for a large party, assistance to help find another Artist(s) will be provided, and may incur additional costs.

Time Required Per Service:

Bridal radiance facial will take approximately 1hr, and makeup application and or hair styling will require 1hr & 15 mins per service. Time may increase or decrease depending on desired style, this can be determined during the trial session. Bridal Party makeup and or hair service will require 45 minutes minimum. Member(s) of the bridal party may need 1 hour to complete a service depending on styling needs. A start time and end time will be determined and approved by the client. The Makeup Artist(s) and assistant will arrive 20 minutes prior to scheduled call time to set up a work area and accept final balance payment.

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Minimum Policy:

On location services require a \$300 minimum before travel fee if applicable. Should your desired services total less than the minimum it will be booked as an on location package of \$300. For services provided outside of Calgary, please refer to destination weddings.

Service Schedule:

A couple of weeks before the wedding date, you will be sent a schedule via email, outlining time and order in which services will be completed. This will ensure that the bridal party is organized and ready on time. It also allows for artists to have scheduled bathroom/food/drink breaks. The bride will be first on the schedule to have her services completed, unless requested to have her services done later. We require the names of everyone in the bridal party and any guests who are having services done. You will be emailed the schedule for approval; at that point you can make changes regarding order of services and time required to complete a service.

Liability:

Makeup/hair Artist shall provide Services with reasonable care and skill. Artists shall perform the Services promptly on the date and time agreed. All makeup brushes, makeup products and hair tools are kept sanitary and are sanitized between every client requiring services. Makeup products used are high quality, hypoallergenic and safe for sensitive skin. Any skin conditions should be reported by the client to the artist prior to application, and if need be, a sample test of makeup may be performed on the skin to test reaction. Client(s) agree to release the artist(s) from liability for any skin complications due to allergic reactions.

Time & Travel Fee:

Time/Travel fee within and outside of Calgary is at the discretion of the artist. Some bridal packages may not require a travel fee within Calgary.

Airfare & accommodations:

All costs for travel to destination weddings, are to be paid by the client. Costs may include but are not limited to: airfare, hotel, transportation and parking.

Service Location and Requirements:

Location of service for the day-of-event will be at the discretion of the client; however, there are certain requirements the artist will need to complete the services. A “set up” table/work area needs to be made available for the artist at said location. Artist(s) will come prepared with lighting. However, for safe measure we ask to be set up in an area with ample lighting whether by means of natural light or lamps, for best performance of services.

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A barstool/chair is requested for both client and Artist as well as assistant. Artist(s) will arrive 20 minutes prior to time scheduled for setup, and will require 15 minutes at the end of services to clean and pack up.

Satisfaction Guaranteed:

Services will be completed to client's satisfaction, but is not to exceed allotted makeup and hair time. Ample time is given for each service upon booking. Acceptance of completed service by client is acknowledgment by client that service provided is done to her or his satisfaction.

Special Requirements and Suggestions for Bride and Bridal Party:

- Please arrive on time to avoid late fees and service conflicts.
- Hair should be freshly shampooed, dry and product free (leave in conditioner is allowed).
- Bride is encouraged to have a consultation/trial prior to the wedding day. If any bridesmaids or guests are the slightest bit particular or unsure of makeup, they are encouraged to have a consultation/trial to ensure satisfaction on the day of wedding. They can also bring a photo of something they like and we will do our best to accomplish it. The wedding day is not the time for a personal consultation. Minor changes to styles can only be done if time permits.
- Bride and bridal party should avoid any abrasive facials, facial waxing, threading, etc at least 3-7 days before the wedding. To avoid skin irritations, redness and sensitivities on the day of wedding.
- If on location, please have a work area clean with table and chairs and good lighting ready for artist arrival.

Additional Makeup for Touch-ups:

Lipstick, lip gloss, blush, powder, oil absorbing sheets, and refreshing mineral facial mist, will be available for purchase on wedding day. For anyone that would like to have these items for touch ups.

On behalf of NW Collective, thank you for choosing us! We are a talented, friendly and welcoming team that looks forward to providing excellent service for you and your bridal party on your big day!

If you have any questions or if we can better serve you, please contact us at info@nicolewebster.ca

Sincerely
Nicole Webster
Founder of NW Collective

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Please return signed contract via email to info@nicolewebster.ca or photocopy for your records, and submit all original forms to the following address: Nicole Webster, 8 Deerfield Villas SE Calgary, AB T2J 6V4

Bridal Beauty Services Price Chart

Bridal Beauty

- Makeup application. Lashes included (1 hr 15 mins) \$200
- Hairstyling. Clip-ins, accessories/veil installation included (1 hr 15 mins) \$150
- Rejuvenating radiance facial (1 hour) \$150
- Makeup trial/consultation (1 ½ hours, one look) \$200
- Hair trial/consultation (1 ½ hours, one style) \$150
- Radiance facial trial (1 hour) \$150
- Glamour package (2.5 hours, includes makeup, hair, and touch up kit valued over \$200) \$520 travel within Calgary included.
- Luxury package (3.5 hours, includes makeup, hair, facial, and touch up kit valued over \$200) \$650 travel within Calgary included.
- Custom packages available with a minimum booking of \$300

Bridal Party & Guest Beauty

- Makeup application. Lashes included (45 mins) \$125
- Hairstyling (45 mins) \$100
- Junior bridesmaid makeup (age 8-16, 30 mins) \$65
- Junior bridesmaid hair (8-16, 30-45 mins) \$75
- Flower girl makeup (ages 3-7, 30 mins) \$30
- Flower girl hair (ages 3-7, 30-45 mins) \$45

Bridal Rejuvenating Radiance Facial

This gentle rejuvenating, radiance facial, is designed to give the bride glowing, fresh, nourished and hydrated skin before makeup application. Treatments include, gentle cleanse, light exfoliation, massage, hydrating mask, and treatments to firm, brighten and smooth the skin texture. This facial takes approximately 1hour.

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I _____ have read, understand and agree to the terms and conditions of this contract. I understand that any breach of this contract may result in legal actions. Deposit payment is due within one week of submission of this contract.

This contract is entered into on the _____ day of _____, 20____ and is the only agreement between (print name) _____ [hereinafter as the "client"] and NW Collective.

Signature: _____ Title (bride, MOH, etc) _____

Bridal information

Bride's name: _____ Groom's name: _____

Address: _____

City: _____ Province/state: _____ Country: _____

Zip code: _____ Email: _____

Home # _____ Cell # _____

Wedding information

Wedding date: _____ Wedding Venue: _____

Ceremony location: _____

Reception location: _____

Time of ceremony: _____ Time of pictures: _____ Time party to be ready by: _____



Wedding coordinator information (if applicable)

Business name: _____

Contact name: _____ Number: _____

Contact email: _____

Photographer/videographer information (if applicable)

Business name: _____

Contact name: _____ Number: _____

Contact email: _____

Location where bride, bridal party and Artist(s) will meet to complete services on day of wedding:

Will you be having your services done in the NW Collective Studio? Yes ___ No ___

On Location services: (House, Hotel, Other) _____

Service Location Address: _____

City: _____ Province/State: _____ Country: _____

Postal Code: _____ Phone # _____ Website _____

Destination wedding Location (if applicable):

Domestic _____ Overseas _____ Requesting to book Artist(s) for a # of _____ days/weeks

Other information:

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Authorized Contact Person

This person can make payments & changes to the contract on behalf of the bride.

Alternate/authorized name _____

Alternate/authorized contact # _____

Alternate/authorized email _____

Print name: _____ Signature _____

Photo release agreement

I _____ give my consent to be photographed with the understanding that my picture and those of my bridal party could be used in the future for advertising, on a website and or in a portfolio for future clients to view. I understand my name will not be disclosed with the use of my photograph, should I request it be used.

Signature of Bride _____

Disclose your name? Yes _____ No _____

Video release agreement

I _____ give my consent to be video taped with the understanding that my video footage and that of my bridal party may be used in the future for advertising on a website, behind the scenes footage and or in a portfolio for future clients to view. I understand my name will not be disclosed with the use of my video footage, should I request it be used. Signature of Bridal

Signature of Brides _____

Disclose your name? Yes _____ No _____

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Requested services for Bride

- Makeup Application
- Hairstyling
- Rejuvenating radiance Facial
- Makeup Trial/Consultation
- Hair Trial/Consultation
- Glamour Package
- Luxury Package

Requested services for bridal party & guests

- Makeup application for bridesmaid. How many? _____
- Makeup application for Junior bridesmaids. How many? _____
- Makeup application for Flower girl. How many? _____
- Makeup application for guests. How many? _____

- Hairstyling for bridesmaids. How many? _____
- Hairstyling for Junior bridesmaids. How many? _____
- Hairstyling for Flower girl. How many? _____
- Hairstyling for guests. How many? _____

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